

# Information from the EHEA Secretariat

Lilia Parhomenco, Deputy Head of the  
EHEA Secretariat  
1<sup>st</sup> meeting of the WG on  
Internationalisation and Mobility,  
Chisinau – 27<sup>th</sup>-28<sup>th</sup> of January 2025

# Rules of Procedure – EHEA Structures



- **Bologna Follow-Up Group (BFUG)**

*The BFUG **oversees and directs the development of the EHEA** between Ministerial Conferences, ensures the **implementation of commitments** adopted by Ministers, develops its **work programme** on this basis and **prepares issues** for discussion and decision by Ministers.*

The Rules of Procedure for EHEA and BFUG can be found [here](#).

# Rules of Procedure – EHEA Structures



- **BFUG Board**

*The BFUG Board is an advisory committee of the BFUG to support it in its activities, including the **preparation of its meetings**, to **enhance efficiency in the management** of the EHEA, and ensure its continuity. As such, the responsibilities of the Board consist of **coordinating and monitoring the effective implementation of the work programme**. **One of the Co-Chairs of each of the BFUG working structures** according to the work plan of the respective period is **invited to participate** in Board meetings, without decision-making competence.*

*The Board prepares and follows up the meetings of the BFUG, including proposals for the agenda, **collection of feedback from the working structures, and review of the documents**, to ensure that they are adequate for discussion and decision making at the BFUG.*

# Rules of Procedure – EHEA Structures



- **EHEA Secretariat**

*The Secretariat provides **neutral, administrative and operational support** to the Ministerial Conference, the BFUG and its Board, chairs and working structures. It operates under the **authority of the BFUG**, is fully accountable to it, and **independent of the country** or organisation within which it is located.*

*The Secretariat contributes to the **overall planning**, and to the **preparation and implementation of meetings** and events. It has a central role as **contact point for all communications** and ensures the **dissemination of information and documentation** to the BFUG and its working structures.*

The Terms of Reference for the EHEA Secretariat can be found [here](#).

# Rules of Procedure – Work Programme



*The **BFUG develops and implements** the EHEA work programme according to the priorities adopted by Ministers. The work programme shall be completed by the following Ministerial Conference, and the BFUG shall report to Ministers on its implementation. **It may entrust the implementation of parts of the work programme to Working Groups and similar structures** (see Annex 3), the terms of reference of which shall be adopted by the BFUG. **All working structures report and submit their proposals to the BFUG**, in line with the schedule of the work programme.*

# Rules of Procedure – Minutes and documents

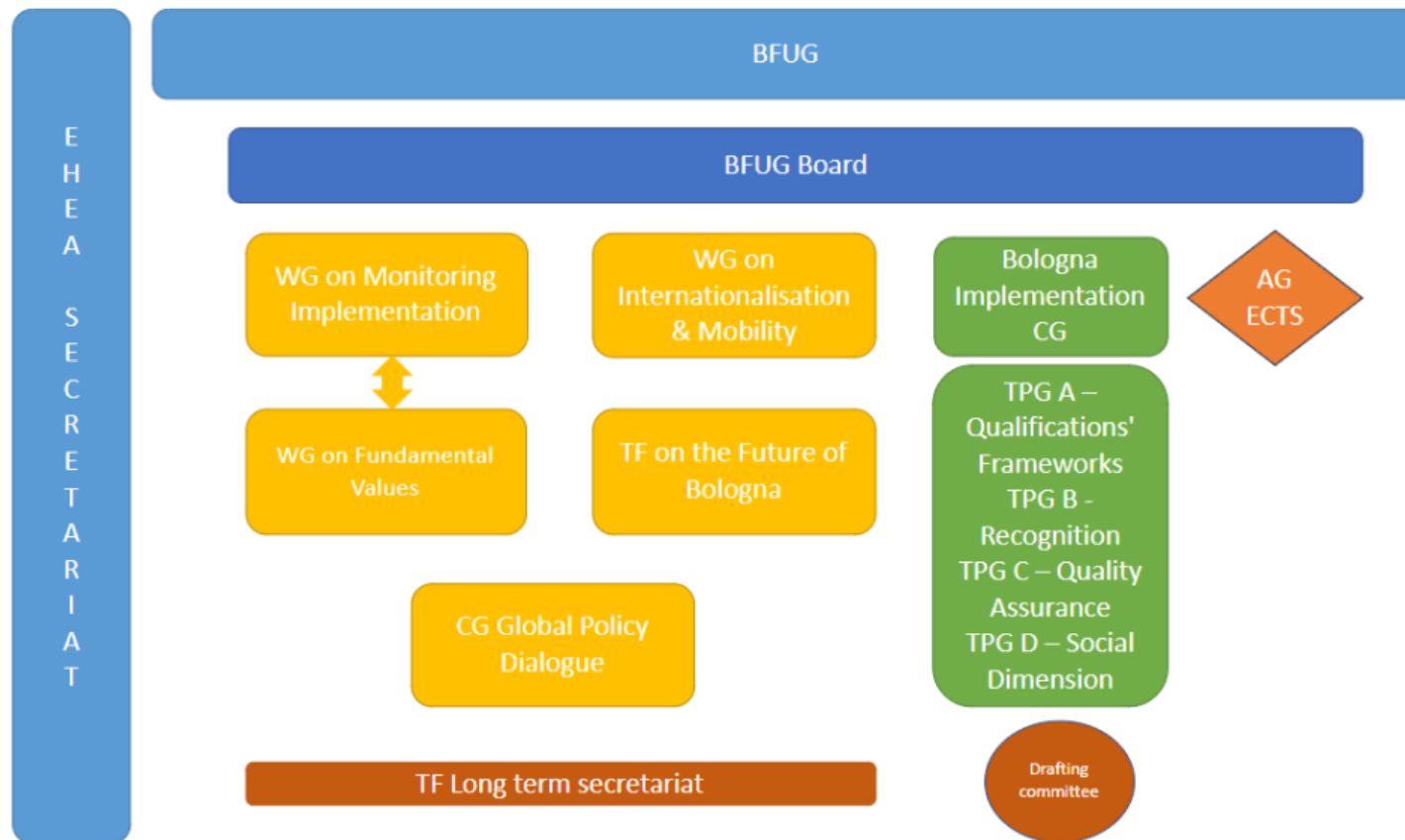
*In follow-up of all meetings of the BFUG, the BFUG Board and working structures, the **Secretariat drafts the minutes and submits them within 10 days** to the relevant Co-Chairs, for **comments and endorsement within 10 days**. Afterwards the Secretariat circulates them to the **participants for feedback** within 10 days, and, if necessary, recirculates them for adoption. Once finalised, the Secretariat publishes them on the **EHEA website**. The exchanges usually take place by electronic consultation. If there are diverging views on the meeting reports and the decisions made, the meeting reports shall be adopted at the following meeting.*

# Rules of Procedure – Working Structures

*The BFUG may establish working structures, such as Working Groups, Task Forces, Thematic Peer Learning Groups and similar (see X.4Annex 3 for a typology). **Such structures have no decision-making authority but submit proposals and provide advice** to enable the BFUG to take decisions, **develop recommendations, reports, instruments**, etc. for Ministers to adopt. The **terms of reference** of the working structures are developed on the basis of the Communiqué, the work programme and discussion and decisions of the BFUG.*

*Commonly, BFUG members and consultative members **participate themselves** in the working structures, but can appoint a representative with a suitable profile. In any case, they have the **duty to ensure regular participation**, as far as possible by the same person, and that their ministry, institution or organisation is **duly informed of the work of the group**.*

# Work Programme





# Working structures

01.

## WG on Monitoring (Implementation)

- Austria – Helga Posset, Ministry of Education
- Eurydice – David Crosier – Higher Education System and Policy Analyst
- Malta – TBC

02.

## WG on Internationalisation and mobility

- Germany – David Akrami Flores - Head of Unit Policy Support National Agency for Erasmus+ University Cooperation at the DAAD
- Moldova – Rodica Crudu
- Netherlands – Arthur Belle – Senior Policy Officer at the Ministry of Education, Culture and Science
- Ukraine – Maryna Mruga, Ministry of Education and Science

# Working structures



03.

## WG on Fundamental Values

- Malta – Rose Anne Cuschieri, CEO at MFHEA
- Romania – Mihai Cezar Hâj, Expert at Executive Unit for Financing Higher Education, Research, Development and Innovation

04.

## TF on the Future of Bologna

- Belgium – Flemish Community – Liesbeth Hens – Coordinator of HE policy at the Ministry of Education and Training
- Germany – Lea Kröger – Desk officer EHEA and Internationalisation at the Federal Ministry of Education and Research
- Ireland – Orla Lynch – Principal Officer at the Department of Further and Higher Education, Research, Innovation and Science
- Ukraine – Maryna Mruga, State Expert on HE at the Ministry of Education and Science

# Working structures

05.

## TF on long-term Secretariat

- Czech Republic – Michal Karpisek, External BFUG expert for the Ministry of Education, Youth and Sports
- EUA - Michael Gaebel – Director HE Policy Unit

06.

## CG GPD

- Italy – Elisa Petrucci, Programme Specialist at CIMEA – MUR
- Moldova – Nina Putuntean
- UNESCO – TBC (temporary Vanja Gutovic, Programme Specialist)

# Working structures

07.

BICG

- Finland – Maija Innola, Ministry of Education of Finland
- Bulgaria – Ivana Radonova, Head of Policy in HE Unit at the Ministry of Education and Science
- EUA – Maria Kelo, Director of Institutional Development Unit

08.

TPG A

- France - Sara Thornton – Scientific Advisor at the Ministry for Higher Education and Research
- Georgia – Ketevan Panchulidze, Head of Qualifications Development Department at the National Center for Education Quality Enhancement
- Latvia – Baiba Ramina, Chairperson of the Board at the Academic Information Center

# Working structures

09.

## TPG B

- France – Jingchao Shi – Deputy Director at the French ENIC-NARIC
- Italy – Chiara Finocchietti, Director of ENIC-NARIC Italy
- Ukraine – Maryna Mruga, State Expert on HE at the Ministry of Education and Science

10.

## TPG C

- Armenia – Varduhi Gyulazyan, Head of Institutional and Programme Accreditation at the National Center for Professional Education Quality Assurance
- France - Sophie Guillet - Head of the cooperation unit at the Hcéres and Solange Piszczak – Executive Director of the CTI
- Romania – Daniela Cristina Ghitulica, Director-General of the Romanian Agency for Quality Assurance in HE

11.

## TPG D

- ESU – Iris Kimizoglu, President
- Latvia - Elīza Dāldere, Expert on HE at the Ministry of Education and Science
- Malta – Jana Kazarjan, Manager Research and Policy at Malta Further and Higher Education Authority (MFHEA)

# Work Programme

The BFUG in September 2024 adopted the Work Programme including the working structures, co-chairs, reference to the Tirana Communiqué and main outcomes.

The Work Programme can be found [here](#).

*The working structures are required to operationalise the commitments from the Tirana Communiqué in their Terms of Reference, in order to ensure **an outcome-based approach and make it possible to assess the activity of each working structure.***

***The BFUG members were consulted on the draft Terms of Reference, including membership in the working structures. After the consultation with the working structures and incorporating the feedback from the BFUG, the ToRs were sent for online (silence) adoption procedure last week.***

# Relation with the Secretariat

*The Secretariat implements the following activities:*

- provides **administrative and operational support** for the BFUG, its Board and working structures, including **planning meetings, preparing background papers and minute-taking**;
  - coordinates or supports the **drafting of the official documents** within the Bologna Process and provides background discussion documents, liaising with relevant authors, as appropriate;
  - coordinates the **scheduling of meetings** to ensure there is no avoidable overlap between meetings;
  - provides participants with **information on practical arrangements** for meetings in consultation with the Co-chairs, **supports the practical arrangements during meetings, in cooperation with the hosts, if necessary and requested**
  - ensures the **virtual infrastructure for organising online meetings and sharing documents** with and by the members of the BFUG and its working structures in the backoffice
- For meetings, we use **Zoom**
- For sharing documents, we use **UDrive**

# Relation with the Secretariat

- supports the Co-chairs in **monitoring the work of the working structures** in relation to the Work Programme and the Terms of Reference, through ongoing liaison with the appropriate parties responsible;
- **shares information** with European and international stakeholders
- **attends external events** related to the mandate of the working structures. develops dissemination tools and organises activities related to enhancing knowledge sharing about the Bologna Process
- administers the European Higher Education Area **social media accounts** and its newsletter, in coordination with the Co-chairs and the Vice-chair;



# EHEA newsletter



## Welcome to the First Newsletter of the 2024-27 Working Period!

So, we end a very busy 2024 in the European Higher Education Area, with a promise of even busier times ahead. The working structures of the previous period have all finished their tasks, delivered their reports, and the Ministers have communicated their commitments in the [Tirana Communiqué](#) and given a steer on the work of the next period.

### Draft Schedule of topics for BFUG meetings

This document has been prepared based on the information provided in the draft Terms of Reference of the working structures, previous practice and the discussions during the Coordination meeting between the co-chairs of the working structures. It provides a tentative overview of possible arrangements for topics to be addressed during the BFUG meetings of the 2024-2027 work period and their progression between BFUG meetings. It is aimed that the document is discussed with the co-chairs of the working structures during the XCIV BFUG Board meeting and then presented to the BFUG for discussion and agreement at the XCV BFUG meeting.

BFUG number	BFUG XCV	BFUG XCVII	BFUG XCIX	BFUG CI	BFUG CIII	BFUG CIV	Comments
Host	Poland	Denmark	Cyprus	Ireland	Lithuania	Lithuania	
Period	Spring 2025	Late Autumn 2025	Spring 2026	Autumn 2026	Early Spring 2027	Late Spring 2027	
WG on Monitoring		Focus of BPIR - discussion	Focus of BPIR - decision		Draft BPIR 1	BPIR Final Report	
WG on Internationalisation and Mobility				Draft I Action Plan on Mobility	Draft Action Plan on Mobility II		Discussion on barriers to mobility in BFUG XCIX?
WG on Fundamental Values	Comprehensive framework and monitoring tool with indicators presented to the BFUG	Selection of indicators to be used by the WG on Monitoring for the BPIR			Draft Implementation report on FV	Final Implementation Report on FV	Depending on the BFUG regarding focus of BPIR

## Draft Terms of Reference for the Working Group on Internationalisation and Mobility, 2024-2027

Name of the working structure	Working Group on Internationalisation and Mobility (WG I&M)
Work period	2024-2027
Co-chairs	<ul style="list-style-type: none"> <li>• David Akrami Flores – Germany (<a href="mailto:akrami@daad.de">akrami@daad.de</a>)</li> <li>• Rodica Crudu - Moldova (<a href="mailto:rodika.krudu@gmail.com">rodika.krudu@gmail.com</a>)</li> <li>• Arthur Belle – Netherlands (<a href="mailto:p.belle@minocw.nl">p.belle@minocw.nl</a>)</li> <li>• Maryna Mruha – Ukraine (<a href="mailto:maryna.mruha@mon.gov.ua">maryna.mruha@mon.gov.ua</a>)</li> </ul>
Composition	Albania, Andorra, Armenia, Austria, Azerbaijan, Belgium – Flemish Community, Belgium – French Community, BusinessEurope, Croatia, Cyprus, Czech Republic, Education International – ETUCE, ENQA, Estonia, European Commission, EUA, EURASHE, ESU, Finland, France, Georgia, Germany, Greece, Holy See, Hungary, Ireland, Italy, Kazakhstan, Liechtenstein, Latvia, Republic of Moldova, Malta, Montenegro, Netherlands, Norway, Poland, Romania, San Marino, Slovakia, Slovenia, Spain, Switzerland, Türkiye, Ukraine, United Kingdom – Scotland, United Kingdom, UNESCO