

# Review of the ECTS Users' Guide

**4<sup>th</sup> Advisory Group meeting**  
2 September 2025, online

## Agenda



# Draft Agenda

2 September 2025 - 11:00 – 16:00 (CEST)

The meeting will be held **online**.

**Chaired by** Susanne Conze, European Commission, DG EAC, Head of Unit Higher Education (B1)

TIME	ITEM	ACTION
11:00	<b>Welcome and Updates</b> <ul style="list-style-type: none"> <li>Welcome remarks by Susanne Conze</li> <li>Update on research progress by ICF team</li> </ul>	For information
11:15	<b>Revised ECTS Users' Guide</b> – overview & key features <ul style="list-style-type: none"> <li>Overview of main changes from draft 0 by Colin Tück (5min)</li> <li>Discussion of the key features chapter (40min)</li> </ul>	Discussion
12:00	<b>Revised ECTS Users' Guide</b> – grade conversion <ul style="list-style-type: none"> <li>Introduction to grade conversion (10min)</li> <li>Focus discussion on grading scale and grade conversion (50min)</li> </ul>	Discussion
13:00	<b>Lunch break</b>	
13:45	<b>Revised ECTS Users' Guide</b> – work in two parallel sessions <ol style="list-style-type: none"> <li>ECTS for accumulation:               <ol style="list-style-type: none"> <li>Programme design, delivery and monitoring</li> <li>Recognition of prior learning</li> <li>Quality assurance</li> </ol> </li> <li>ECTS for transfer and recognition               <ol style="list-style-type: none"> <li>Mobility and credit recognition</li> <li>Supporting documents</li> </ol> </li> </ol>	Discussion
15:15	<b>Revised ECTS Users' Guide</b> – wrap up <ul style="list-style-type: none"> <li>Report back from each parallel session</li> <li>Discussion of any remaining major issues identified in the groups</li> <li>Next steps for the revision</li> </ul>	Discussion
15:45	<b>Consultation sessions</b> <ul style="list-style-type: none"> <li>Focus topics for any additional stakeholder consultations (in conjunction with the November 2025 meeting)</li> </ul>	Consultation
16:00	End	